

Bellevue Acres Homeowners Association Board Meeting Minutes May 8, 2018

Attendance

Board members in attendance were Mark Albers, Tim Shangraw, BobbieSue Howell, Jo Mayers, Janet Hinchcliffe, and Eldon Sullivan. Mike Howell and Joe Wujek were also present. Meeting was at the Albers residence.

Call to Order and Meeting Agenda

Tim called the meeting to order at 7:16pm. A copy of the meeting agenda is attached.

General Business

- **Meeting Minutes:** Minutes from the April 10, 2018 Board Meeting were reviewed and approved as written.
- **Financials:** Financial reports for April and May 2018 were presented and reviewed. Cash balance on April 10th was \$20,800.49. Cash balance on May 8th was \$24,469.58. All homeowners except five have paid their dues. BobbieSue will notify the five that their dues are overdue. Motion made, seconded, and approved to accept Treasurer's report.
- **Guidelines, Rules, and Regulations:** BobbieSue indicated the GRR review committee plans to be finished with all of their recommendations on June 5th. They will share their recommendations with the Board after that.
- **JeffCo Road Easements:** Eldon received a letter from JeffCo with specific easement requirements for the BAHOA. The letter was distributed to Board members at the meeting. Because of all of the other notifications being transmitted to the BAHOA membership this month (discussed later), it was agreed to hold off distributing the JeffCo letter until next month. Mark will distribute the letter next month. In the meantime, Board members will review and become familiar with the requirements.

New Business and Updates

- **Committee Report - Rock of Southwest Church Variation Request:** Joe Wujek updated the Board with JeffCo Planning Dept's lack of response to his Zoning Violation notification letter. He recommended the following action items:
 1. Resubmit Joe's letter on behalf of the BAHOA. Joe offered to prepare a cover letter for Eldon's signature, then have Eldon sign it as President and submit it, along with the Zoning Violation letter, to Mike Madrid, Planner, Jefferson County Planning and Zoning (mmadrid@co.jefferson.co.us),

- with a copy to Mike Schuster, Supervisor of Planners and Engineers, Jefferson County Planning and Zoning (mschuste@co.jefferson.co.us).
2. Share the Zoning Violation letter with BAHOA membership and request individual homeowner interest/statements to these JeffCo individuals.
 3. Arrange a meeting with JeffCo personnel to discuss the Violations.
 4. Reach out to the Church Directors to discuss the Violations.

The Board agreed with these Action Items and committed to implement them, as follows:

- Item 1: Joe Wujek, Mark, and Eldon to follow up.
- Item 2: Jo Mayers and BobbieSue to follow up
- Item 3: Joe Wujek to follow up
- Item 4: Mark to follow up

- **ACC Neighborhood Walk:** An ACC Spring Walk will be conducted on May 19th. Jo will email BAHOA members a heads-up notification beforehand.
- **Spring picnic:** Scheduled for June 7th at 6:00 pm in the Belleview Acres Park. Eldon will send an Evite to BAHOA member inviting them and indicating what to bring. BAHOA will provide grilled food, refreshments, and condiments. Eldon and Lisa Brooks will purchase the HOA offerings and organize the event. Board members will assist with setup and cleanup.
- **Scope of Work for Common Property Care:** Tim will prepare an SOW and forward it to Eldon for his use in clarifying common property maintenance requirements by others.
- **New Trees Along South Alkire Street:** Tim will discuss the type and number of trees preferred with Gary Konwinski and report back to the Board.

Meeting Adjourned at 9:10 pm

Respectfully submitted,

Tim Shangraw